

***BEST SCHOOL AWARDS ENTRY FORM***

 **PLEASE READ BEFORE COMPLETING YOUR ENTRY**

* Please see the [Categories page](https://muddystilettos.co.uk/best-schools-awards/the-categories/) for detailed information on the judging criteria.
* The word limit for the entry form is 2000 words and you must cover all the points in the Entry Form.
* Your entry may be a project or longer term school initiative(s).
* Please upload your logo and any additional images, leaflets and documents to support your written entry in a ZipFile (to reduce file size) at the point of submitting your entry form. (File size limit is 6mb).
* Supporting video examples, please insert a link within your entry form to your host website or platform (eg YouTube, website, Vimeo).
* Once you have completed this document, please convert to PDF (File size limit is 6mb). When you are ready to upload your submission*,* please set up and/or ‘sign in’ to your School Account and upload your entry.
* Please note, the organisers reserve the right to publish screen grabs and/or the content of the submitted forms in relation to the awards. Please note nominated/winning entries may be published on muddystilettos.co.uk. **If your entry includes sensitive information NOT for re-publication information, please mark clearly.**

**If you have any questions regarding the entry process,**

**please contact bestschools@muddystilettos.co.uk for further information.**

**SCHOOL AWARDS CATEGORY**

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| **Category Name:****Category Level (Senior/Prep/Whole School):** |

**SCHOOL NAME & ADDRESS**

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**SCHOOL CONTACT & EMAIL**

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| **Name:****Title:****Email:** |

**YOUR PROJECT NAME OR SCHOOL INITIATIVE SUBMISSION**

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**MAIN REPORT (Background, Objectives, Plan, Budget and Results)**

**BACKGROUND TO PROJECT OR SCHOOL INITIATIVE(S)**

*A brief description of why you started this project or initiative*

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**OBJECTIVES**

*What were you trying to achieve, including any targets set?*

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**PLAN & EXECUTION**

*What did you do to fulfill the objectives? Tell us how you achieved your plan or initiative*

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**BUDGET**

*Provide details of the project or initiative budget (optional)*

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**RESULTS**

*What were the benefits to the students? Can you show any evidence of the effectiveness of your initiative? When discussing figures, tell the judges what the actual figures were (prior and post), rather than just using percentages. This will add credibility to your submission and give the judges a better understanding of your successes.*

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